



Job Opportunity: Custodian (Tech Services)

Who We Are

The Mikisew Cree First Nation (Mikisew) has lived on the ancestral lands of the Athabasca Delta and Wood Buffalo National Park in northeastern Alberta since time immemorial. The lives of our members are linked to the land and to a close understanding of traditions, history and a natural way of life. Many of our members live in the hamlet of Fort Chipewyan, and our traditional lands range over a large portion of Athabasca oil sands deposits. For nearly 30 years, Mikisew Group, our wholly owned business arm, has worked toward the long-term, sustainable economic progress of our Nation and its members through employment and significant investments in education, training, social programs and infrastructure.

We are currently looking to hire a **Custodian Tech Services** support in our Technical Services department. This opportunity will be a casual position and is ideal for an experienced cleaner to help support with the cleanliness of the department.

Who You Are

We are currently seeking a Cleaner for the Mikisew Camp located next to the Blue Shop near Allison Bay. This cleaner will be responsible for cleaning all the common areas and cleaning of the MTS building. This is a full-time position and the person who is hired will assist the camp operations as a camp attendant and also a janitor for the MTS buildings. The position can also have a flexible schedule to accommodate both work locations.

- Ensuring spaces are prepared for the next day by taking out trash, tidying furniture and dusting surfaces.
- Sweeping and mopping floors, vacuuming carpets
- Cleaning of rooms of guests in the camp
- Create a cleaning schedule for the camp and MTS buildings.
- Washing and sanitizing toilets, sinks and restocking disposables.
- Wipe mirrors, windows, and glass
- Utilize insecticides to prevent infestation by dangerous pests.
- Remove garbage and recycle daily and prepare bins for weekly pick-up.
- Handle emergency cleaning and upkeep requests
- Report major damages, submit work orders and oversee repairs,



-
- Secure facilities after operating hours by locking doors, closing windows, and setting up the alarm.
 - Undertake occasional shoveling snow from the sidewalk, lifting heavy items, moving chairs etc.
 - Order cleaning supplies
 - Other duties as assigned. Provides support with coordinating and managing all activities.

Qualifications

- Highly responsible and reliable.
- Willingness to work evenings and weekends if required.
- Ability to work under minimal supervision.
- Strong attention to detail cleaning.

Other Requirements

- Possess a valid Class 5 AB driver's license and own or access to a vehicle.
- Willingness and ability to travel to Fort Chipewyan as required.
- Willingness and ability to work after hours and/or weekends when required.
- Willingness to submit to an oath of confidentiality.
- Willing to work flexible schedule. Combination of working remotely, in-office, and at community locations.
- Must provide and possess a clear criminal record vulnerable sector check.
- Ability to speak and/or understand the Cree language (or another applicable First Nation language) would be beneficial.

How to Apply

If you or someone you know is interested, please send your resume to betty@impacthr.ca. Application deadline is until a suitable candidate is found.

We thank all who apply but we will only be contacting those selected for an interview. Thank you!