

## Job Posting – Maintenance Worker

### Who We Are

The Mikisew Cree First Nation (Mikisew) has lived on the ancestral lands of the Athabasca Delta and Wood Buffalo National Park in northeastern Alberta since time immemorial. The lives of our members are linked to the land and to a close understanding of traditions, history and a natural way of life. Many of our members live in the hamlet of Fort Chipewyan, and our traditional lands range over a large portion of Athabasca oil sands deposits. For nearly 30 years, Mikisew Group, our wholly owned business arm, has worked toward the long-term, sustainable economic progress of our Nation and its members through employment and significant investments in education, training, social programs and infrastructure.

We are currently looking to hire a Full Time **Maintenance Worker** who is responsible for the upkeep and general maintenance of the Elders Care facility. This opportunity will be a full-time permanent position that ensures all equipment, machinery, small tools, building and grounds are maintained at all times.

### Who You Are

- Responsible for the maintenance of the facility by ensuring equipment is working properly, emergency exits are accessible, light bulbs, outlets and fixtures are working properly.
- Ensure that all equipment, machinery, and small tools are in good working condition, repair any damages.
- Responsible for lawn and snow maintenance dependent on the seasons, the maintenance worker is responsible for ensuring immediate snow and ice removal with no accumulation in the winter and grass cut, weeds removed in the summer.
- Inspect all washrooms to ensure cleanliness and functionality of all taps, sinks and toilets.
- Conduct routine checks, maintenance, and cleaning for all vehicles for year-round maintenance.
- Monitor the maintenance log daily to see if any required immediate attention. Notify Management immediately if anything is out of scope
- Maintain inventory of all tools, recreational equipment, and machinery.
- Ensure compliance with emergency preparedness procedures, ensure evacuation plan is updated and that regular fire drills are completed per OHS requirements.
- Paint and repair any holes on walls and ceilings once per year and the exterior of building.

### Qualifications

- A minimum High School diploma or GED is required.
- Minimum of 1-3 years of experience in a similar role.
- Knowledge of First Nations communities.
- Proven experience in building working relationships with First Nations communities and partners.

### **Other Requirements**

- Possess valid Class 5 AB driver's license and own or access to a vehicle.
- Willingness and ability to travel to Fort Chipewyan as required
- Willingness and ability to work after hours and/or weekends when required.
- Successful completion of First Aid.
- Willing to work flexible schedule.
- Must provide and possess a clear criminal record vulnerable sector check.
- Ability to speak and/or understand the Cree language (or another applicable First Nation language) would be beneficial.

Only those candidates selected for an interview will be contacted.