



Mikisew MTS/Camp Cleaner – CAREER OPPORTUNITY

DEPARTMENT: MCFN – Technical Services **REPORTING TO:** MTS Director
DURATION: Permanent, Full time **LOCATION:** Fort Chipewyan, AB

We are currently seeking a Cleaner for the Mikisew Camp located next to the Blue Shop near Allison Bay. This cleaner will be responsible for cleaning all the common areas and cleaning of the MTS building. This is a full-time position and the person who is hired will assist the camp operations as a camp attendant and also a janitor for the MTS buildings. The position can also have a flexible schedule to accommodate both work locations.

Responsibilities:

- Ensuring spaces are prepared for the next day by taking out trash, tidying furniture and dusting surfaces
- Sweeping and mopping floors, vacuuming carpets
- Cleaning of rooms of guests in the camp
- Create a cleaning schedule for the camp and MTS buildings
- Washing and sanitizing toilets, sinks and restocking disposables
- Wipe mirrors, windows and glass
- Utilize insecticides to prevent infestation by dangerous pests
- Remove garbage and recycling daily and prepare bins for weekly pick-up
- Handle emergency cleaning and upkeep requests
- Report major damages, submit work orders and oversee repairs,
- Secure facilities after operating hours by locking doors, closing windows, and setting up the alarm
- Undertake occasional shoveling snow from the sidewalk, lifting heavy items, moving chairs etc.
- Order cleaning supplies
- Other duties as assigned.

Essential Requirements:

- Highly responsible and reliable.
- Willingness to work evenings and weekends if required.
- Ability to work under minimal supervision.
- Strong attention to detail cleaning.

Deadline to apply: Urgently hiring

Please submit your resume and cover letter, by email, in confidence to
Attention: Human Resources hr@mikisewcree.ca

We thank all applicants but only those selected will be contacted for an interview. Preference will be given to qualified applicants of Indigenous ancestry in any hiring decision, please declare your Indigenous status in your application.